



مكتب تنمية الصناعة - INDUSTRIAL DEVELOPMENT BUREAU

Entities Risk Evaluation Sheet

Entity Details:

Entity Name:			
Industrial License No		Industrial License Expiry Date*	DD/MM/YYYY
Operational Status	In Operation <input type="checkbox"/>	Not In Operation** <input type="checkbox"/>	
Activity			
Phone No:		P O Box	
Email:			

\* If Industrial License has expired OSH Risk Classification shall be cancelled and case referred to Industrial Licensing Department.

\*\* If entity is not in operation and there are no operational activities of any form at site the OSH Risk Classification shall be cancelled.

OSH Focal Point Contact Details

Name:		Position:	
Office Phone:		Mobile:	
Email:			

OSH Risk Classification Definition:

<b>High</b>	An Industrial entity shall be classified as High Risk if either or both of Criteria Numbers 1 or 2 are ranked as High Risk. An Industrial Entity shall be classified as High Risk if more criteria are ranked as High Risk than Medium Risk.
<b>Medium</b>	An Industrial Entity shall be classified as Medium Risk if either or both of Criteria Numbers 1 or 2 are ranked as Medium Risk and neither of Criteria Numbers 1 or 2 are ranked as High Risk. An Industrial Entity shall be classified as Medium Risk if more criteria are ranked as Medium Risk than High Risk and neither Criteria Numbers 1 and 2 are ranked as High Risk.
<b>Low</b>	An Industrial Entity shall be classified as Low Risk if more criteria are ranked as Low Risk than Medium Risk.



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OSH Risk Classification Criteria:

No	Criteria	Risk Level	Definition	Classification	Notes
1	Complexity / nature and frequency of operations and activities	Low	No industrial or manufacturing activities. Only light and / or basic or simply assembly processes. No fixed plant or machinery, minimal use of powered tools or equipment.		
		Medium	Small scale and light industrial and / or manufacturing processes or complex assembly and distribution processes; intermittent use of powered tools; fixed plant / machinery is limited to one or two units in intermittent use or operating in a self-contained process.		
		High	Complex and / or large scale light and / or heavy industrial and / or manufacturing processes; regular use of powered tools; regular operation of fixed plant and / or machinery		
2	Use/handling of hazardous materials (including hazardous waste)	Low	Entity does not use / handle / store / process hazardous materials at site		
		Medium	Amount of hazardous materials (of all classes except radioactive sources) that is used / handled / stored / processed at any one time is less than 100l / 100kg		
		High	Amount of hazardous material that is used / handled / stored / processed at any one time is more than 100l / 100kg, and / or entity uses / handles / stores / processes radioactive material		
3	Proximity to potential sensitive receptors	Low	No potential sensitive receptors in proximity to site		
		Medium	Located close to potentially sensitive receptors including commercial and industrial locations		
		High	Located close to sensitive receptors including residential units, educational and / or health care facilities		
4	Number of employees (excluding contractors)	Medium	1-20		
		High	>20		
5	Details of Contractors at site	Low	Routine service contractors (i.e. janitorial, security, third party test and inspection);		
		Medium	Routine maintenance contractors		
		High	Permanent operational contractors		
Overall Risk Level Classification:					

Document No

Rev No. 3

Date of Issue

November 2019



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	Name	Designation	Signature	Date
Prepared:				
Reviewed:				
Approved:				
Industrial Development Bureau Stamp				Date